

## Education and Training Subcommittee Meeting Tuesday, June 10, 2008

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Members Present: Jennifer Kirchen, Barb Doherty,  
Mary Brown, Harbir Kaur, Pam Zimmerman, Kevin Hansen

- responding to the Q&A from the large group meeting in April
  - funding concerns: always a problem, not much to do in this area
- core curriculum that includes VAA training
- providing training to family and community caregivers
- “train the trainer” approach
  - trade associations providing training, how is it conducted currently?
  - what information is being conveyed and how is it being conveyed?
  - training the county workers, who then train community members
    - information available at the county worker level
- possibly having a “training unit” to roam about the state and conduct trainings (week of paid leave from agency to go conduct trainings)
  - possible joint training with those who can develop a curriculum review committee (to help scrutinize the content being divulged)
- discussing CEP and Lead Agency reporting/investigating
- defining “others” under the old 9e(b) and/or the new 9e(c)
  - “including, but not limited to, x, y, and z”
- mandated reporters
  - if banks are mandated reporters, there needs to be an educational component
  - borrowing language from the Child Protection mandated reporter language to include as part (c) language here (tailored to our needs for VA)
  - amount of hours of training required for a mandated reporter (2 hours?)
- reordering the training persons
  - a) common entry point
  - b) lead agency investigators
  - c) mandated reporters
  - d) law enforcement
  - e) community members
  - f) task force for determining a core curriculum
- developing a core curriculum, evaluating annually, recommending a delivery system for the curriculum throughout the state

The NEW Subdivision 9e:

**Subd. 9e. Education Requirements.**

(a) The commissioners of health, human services, and public safety shall provide training for the common entry point staff as required in this subdivision and the program courses described in this subdivision, at least four times per year. At a minimum, the training on common entry point duties shall be held twice annually in the seven-county metropolitan area and twice annually outside the seven-county metropolitan area.

(b) For lead agency investigators:

(1) The commissioners of health, human services, and public safety shall cooperate in the development of a joint program for education of lead agency investigators in the appropriate techniques for investigation of complaints of maltreatment. The program focus for assessments and investigations must include but need not be limited to the following areas:

- (A) information collection and preservation;
- (B) analysis of facts;
- (C) levels of evidence;
- (D) conclusions based on evidence;
- (E) interviewing skills, including specialized training to interview people with unique needs;
- (F) report writing;
- (G) coordination and referral to other necessary agencies such as law enforcement and judicial agencies;
- (H) human relations and cultural diversity;
- (I) the dynamics of adult abuse and neglect within family systems and the appropriate methods for interviewing relatives in the course of the assessment or investigation;
- (J) the protective social services that are available to protect alleged victims from further abuse, neglect, or financial exploitation;
- (K) the methods by which lead agency investigators and law enforcement workers cooperate in conducting assessments and investigations in order to avoid duplication of efforts; and
- (L) data practices laws and procedures, including provisions for sharing data.

(2) Each lead agency investigator must complete the education program specified by this subdivision within the first 12 months of work as a lead agency investigator. A lead agency investigator employed when these requirements take effect must complete the program within the first year after training is available or as soon as training is available. All lead agency investigators having responsibility for investigation duties under this section must receive a minimum of eight hours of continuing education or in-service training each year specific to their duties under this section.

(c) The commissioners of health, human services, and public safety shall each offer at least annual education to mandated reporters required to make a report to the common entry point under the subdivisions of this statute. The trainings shall include information on what types of incidents to report, the timeline requirements for making a report, and the information to be transmitted in their report. Mandated reporters shall receive at a minimum four hours of training annually.

(d) The commissioners of health, human services, and public safety shall notify law enforcement personnel in writing of any new requirements under this section. The commissioners shall conduct regional training annually for law enforcement personnel regarding their responsibility under this section.

(e) The commissioners of health, human services, and public safety shall each offer at least annual education to others, including, but not limited to, county adult protection teams, personal care attendants (PCAs), and community members who interact with or provide some level of care for vulnerable adults, on the requirements of this section, on how this section is implemented, and investigation techniques used.

(f) The commissioners of health, human services, and public safety shall each designate members to lead a task force to develop a core curriculum for the training requirements of this section, annually evaluate the content of the core curriculum, and design a statewide method of delivery for the training requirements of this section utilizing the core curriculum. The task force shall be comprised of a variety of participants, including, but not limited to, representatives from the Department of Human Services, the Department of Health, Ombudsman's Offices, county adult protection staff, consumer advocacy groups, and direct care providers. The task force will be responsible for designating members to serve on a training unit who will train from the four quadrants of the state pursuant to the requirements of this section.

(g) Funding source.